

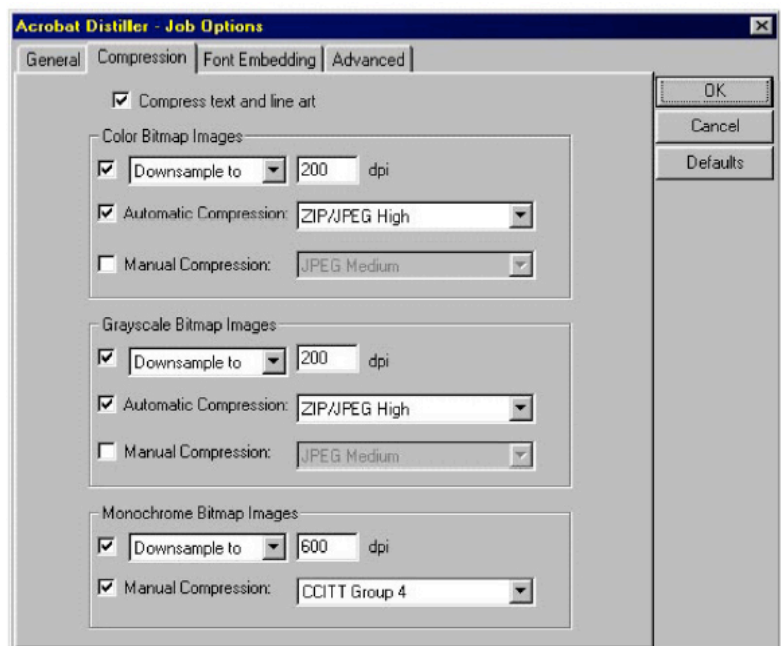
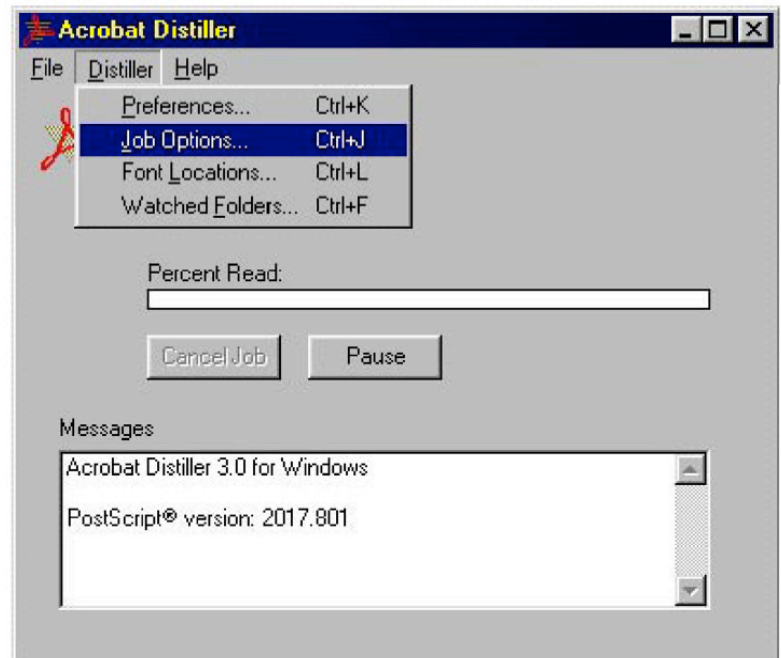
## Creating PDF Files

**Portable Document Format (PDF)** is becoming the standard for electronic distribution of documents because it's the best way to keep the look and feel you created intact. PDF files are compact, cross platform and can be viewed by anyone with a free Acrobat Reader. PDF format is the best way to send your digital files to Gilmore Reproductions for processing and printing.

When using Acrobat Distiller™ to create PDF files, be sure to set the following options:

Launch Adobe Acrobat Distiller™ and select the **Job Options** menu.

Be sure to set the resolution for bitmaps used in your document to the following those shown, at right. The default settings are designed for viewing only and must be changed for proper resolution when printing.



Fonts are a key setting when creating your PDF files. Remember, two fonts with the same name that are made by different manufacturers are different. Make sure the **Embed All Fonts** option is checked on to ensure your fonts will appear as intended.

Once these options are changed properly and you have closed Distiller™ the changes should now remain the default settings for your next project.

